



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

FERGUS FALLS AREA FAMILY YMCA JOB DESCRIPTION

Job Title: Camp Counselor

Job Status: Part Time

Reports To: Youth & Recreation Director

Revision Date: April 2018

GENERAL FUNCTION: Under the direction of the Youth and Recreation Director and in accordance with the goals and objectives of the Fergus Falls Area Family YMCA, the Camp Counselor will provide direct supervision of a group of up to 12 children and will be responsible for activities with the group as well as with other groups during the camp program. In addition he/she is to aid the Fergus Falls Area Family YMCA in fulfilling our mission to put Christian principles into practice through programs that build healthy spirit, mind and body for all.

SKILLS & QUALIFICATIONS: Previous experience working with children in a day camp setting and experience in other enrichment and recreational activities. Individual must be at least 16 years of age. Person must have a personality that reflects a love of children, can understand and meet their wide variety of needs, and is creative and spontaneous. CPR, First Aid, AED certifications and Child Abuse Prevention training are required within 30 days of hire date.

PHYSICAL REQUIREMENTS: Incumbent must be able to move easily across a variety of indoor and outdoor terrain; participate in typical indoor/outdoor children's games, sports and activities; watch and listen to the activities of a group of children; and lift up to 50 pounds.

ESSENTIAL FUNCTIONS:

1. Supervise a group of children and ensure the well-being and safety of all campers in group.
2. Plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA Values.
3. Attend all pre-camp staff training sessions and all staff meetings.
4. Care for and maintain camp equipment, supplies and property used by the group.
5. Adhere to program standards including safety and cleanliness standards. Assist with set up and clean up before and after each camp day as needed.
6. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
7. Maintains positive relationships with campers, parents, camp staff, and other YMCA staff. Models relationship-building skills in all interactions.
8. Uphold policies and philosophy; use character development as a basis in working with both campers and other staff members.
9. Assist Youth and Family Coordinator as requested in relation to Fergus Falls Area Family YMCA Summer Day Camp.
10. Must be willing to participate in multiple activities with the campers.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

Staff Signature

Date

Supervisor Signature

Date